

CHRISTIAN VALLEY PARK, C.S.D.
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
JULY 26, 2022 – 6:30 PM Open Session
LOCATION: Virtually via Zoom and in-person at the
California Conservation Corps. 3710 Christian Valley Road, Auburn, CA 95602

The special meeting of the Christian Valley Park Community Service District Board of Directors was called to order on Tuesday, July 26th, 2022 at 6:46 p.m. by vice-president, Ken Cenatiempo.

Board members present were Dan Negus, Rolando de la Torre, Ken Cenatiempo, Richard Warren, and Heidi Temko. General Manager, Don Elias, and Gerry LaBudde of Hydros, Inc were in attendance of the meeting. There were several residents from the community in attendance as well (via Zoom and in person).

The proposers voluntarily excluded themselves from each other's interview. The Board and proposers were given the same list of questions that were asked. If there were follow-up questions to clarify a question that was already asked, it would be allowed. If an additional question was asked, the board would vote on it to allow it to be used, but all questions of the proposers would be the same. The original questions written ahead of time are included below.

The Board interviewed American River Backflow first and then interviewed Coleman Engineering. The Board will decide which proposer to contract with at the next regular board meeting on August 9th, 2022.

Questions for Contract Operations Interviews

7/26/2022

Staffing:

- 1) Will there be an individual assigned as chief plant operator with primary responsibility for plant and distribution system operations within your firm? How will this work for day and night duty?
 - a. If the operator in charge is unavailable who would be responsible for emergency responses?
 - b. How many operations staff will be assigned to the District's system?
- 2) What is the anticipated response time to call outs both at the plant and distribution system?
 - a. Emergency
 - b. Non-emergency
- 3) In the event of an emergency in the distribution system over a holiday, afterhours or on weekends what will be your company's procedure to maintain/restore water service to District customers?
 - a. Will your contractor partner be available afterhours, weekends and holidays? If so will they be contractually obligated to respond?
- 4) In the event your contractor partner is unavailable to respond to a major problem what will be your company's back up plan?
- 5) What do you anticipate to be the major challenge on this project/contract and how will your firm overcome that challenge.
- 6) How to you plan to handle USA notifications within the District?
- 7) What will be your procedure if you have to respond to an emergency in the District and one of your other client's simultaneously (if you have another client)?
- 8) Do you have staff available with enough knowledge to troubleshoot electrical issues for three phase, 120v single phase, and control power?
 - a. Do you have a relationship with an electrical firm that could provide assistance as needed?

Equipment and Materials:

- 1) What specialized tools, including hand tools and equipment, do your operators have in inventory for water system operations, maintenance and repair that will be available for work in the District's system?

- 2) What type of parts inventory will you and/or your contractor partner maintain? Historically the District has relied on the contract operations firm to furnish material and has carried minimal stock.
- 3) How do you plan on transferring the chemicals from the tank site to the Treatment Plant?

Since there was no further business, Rolando de la Torre made a motion to adjourn the meeting. Dan Negus seconded the motion and it carried with all ayes. The information for future board meetings can be found at the district's website: www.christianvalley.org

Respectfully submitted,

Don Elias

Don Elias
District Secretary / General Manager