

CHRISTIAN VALLEY PARK,CSD
BOARD OF DIRECTORS MEETING
March 14th, 2023 at 7pm – Open Session

Remote Location: Zoom Meeting Link: <https://us02web.zoom.us/j/5308788050>

Physical Location for in-person meeting:

California Conservation Corps
3710 Christian Valley Road
Auburn, CA 95602

Meeting ID: 530 878 8050
One tap mobile
+16699009128,,5308788050# US (San Jose)
+12532158782,,5308788050# US (Tacoma)

Dial by your location
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Germantown)

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AGENDA

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors not less than 72 hours before the meeting are available for public inspection upon request.

COMMENTS FROM THE AUDIENCE ON ITEMS ON THE AGENDA

The public are invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. The President will call for public comments at the appropriate time. Comments will be subject to 3 minutes or reasonable time limits if there are multiple speakers, as determined by the Board President.

COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The public are invited to address the Board regarding items not listed on the agenda. No individual shall speak on a subject for more than three (3) minutes, and the total time allowed for items not on the agenda shall not exceed fifteen (15) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Persons who wish to request items to be placed on an agenda should notify the General Manager at least seven days before the scheduled meeting.

OPEN SESSION

A. CALL TO ORDER

B. ROLL CALL

- C. **CONSENT ITEMS** All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or to be removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

1. Approval of the Agenda for Regular Board Meeting, March 14, 2023
2. Approval of the February 14, 2023 Regular Board Meeting Minutes
3. Approval of the monthly expenditures from February 2023

D. REPORTS – OPERATIONS

1. **American River Backflow (10 minutes)**
 - a) Plant Maintenance & Water Line Repairs
2. **General Manager, Don Elias**
 - a) Correspondence
 - b) Roads update
 - c) Grants update
 - c) Update from Dan Negus on findings from Placer County easements on the Water Treatment Plant Road.
 - d) Update from Greg Bala on Tree Trimming in PG&E's progress in Christian Valley

E. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

F. AGENDA ITEMS FOR THE MARCH 2023 MEETING

G. DISCUSSION

1. **Review Policies for Adoption at the April 2023 regular board meeting** - The following policies are to be reviewed and discussed:
 - a. Board Meeting Agenda Policy
 - b. Nepotism Policy
 - c. Recruitment and Hiring Policy
 - d. Revised ByLaws
 - e. Conflict of Interest Policy

H. ACTION ITEMS

1. **Bookkeeper Position** - Andrew Sisk, Placer County Auditor, will inform the Board about how Placer County may be of help with the bookkeeping and payroll services. The Board will discuss and may be asked to contract with Placer County.

2. **Approve additional expense for the Single Audit** - The auditor Fechter & Company, CPA issued an additional charge for \$6,500 to complete the Single Audit from 2021. The auditor spoke with the USDA and determined that the Single Audit should have been in 2021 since the expenditures exceeded \$750,000 at that time. The additional charge is the cover the expense of performing the Single Audit for 2021.

3. **Approve the purchase two signs to welcome people to Christian Valley** - The Board will be asked to approve the \$804.38 to purchase two new signs

4. **Approve the purchase of two new motors for the Water Treatment Plant** - The Board will be asked to approve the expense of \$_____ to purchase one or two new motors because the expense of rebuilding them costs nearly the same price.

5. **Approve the changes to the Insurance Liability for the District** - The Board will look and make changes as needed for the insurance renewal form and approve it to be sent to the underwriter.

6. **Approve the Board to all be signers on the District Bank and Financial Accounts** - The Board will be asked to make changes to the First Foundation Bank accounts and LAIF (Local Agency Investment Fund) so that every board is a signer and possibly have the General Manager as the Account Administrator, but not a signer.

6. **Standing Monthly Action Item: Review and edit the list of projects to be completed in 2023** - The Board will be asked to review and edit the list of projects to be worked on or completed in 2023 - see the supporting documents for more information.

I. ADJOURNMENT

I certify that on 3-11-2023, I personally posted a copy of this agenda in public view at the Placer Energy Center, 3710 Christian Valley Road, Auburn, CA 95602 and 5174 Westridge Circle, Auburn, CA 95602.

Don Elias Don S. Elias, General Manager / District Secretary

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Christian Valley Park Community Services District at (530) 878-8050. Requests must be made as early as possible, and at least one full business day before the start of the meeting.