

CHRISTIAN VALLEY PARK, C.S.D.
BOARD OF DIRECTORS MEETING MINUTES
JANUARY 15, 2019 - 7:00 PM
LOCATION: 3710 Christian Valley Road, Auburn, CA 95602

The regular meeting of the Christian Valley Park Community Service District Board of Directors was called to order on Tuesday, January 15th, 2019 at 7:00 p.m. by president, Rolando de la Torre.

Board members present were: Lynn Cook, Dan Negus, Chuck Rust and Rolando de la Torre. Chris Calvert was absent. General Manager, Don Elias, and Gerry LaBudde, of Hydros, Inc. were in attendance. Greg Bala, from the community, was in attendance as well. Georgette Aronow, Christian Valley Park, CSD's rate consultant, was also in attendance. Chuck Rust made a motion to approve the regular board meeting minutes from the December 11th, 2018 meeting. Dan Negus seconded the motion and it carried with all ayes.

Gerry LaBudde presented to the Board a status report of what happened during the month as far as repairs and happenings at the Water Treatment Plant. Gerry noted that there were a number of shut-offs in the district this last month. The backwash tank was cleaned out and Rip-Rap was added to the spillway and water is draining great from the reservoir cover very well. Gerry has nearly finalized PCWA's Financial Assistance Program (FAP) application. The application is requesting grant money for: the water rate study (pending amount), landscape design for \$5,500, hydrology report for \$5,500, and Public Outreach for \$2,000. Gerry also discussed the need for a generator for the pump station due to the possible prolonged power outages. The result would have a large number of residents on Pondorex, Morningside, and other streets in the area without water pressure. There is a propane emergency generator for the Water Treatment Plant, but it is not feasible to use for the pump station because it is too far away. Gerry will meet with an electrician to find out what size of generator is needed as well as the cost of an appropriately sized generator. The 20hp pump at the Water Treatment Plant will have the seals and bearings assessed to make sure they're working efficiently. A hydrant was purchased and will be installed on Gava Court.

Gerry described where the pipes will be placed while the storage tanks are being built and then where they will be placed afterwards. Gerry noted that the Memorandum of Understanding for the tree removal from the adjacent property was signed by the landlord. Gerry spoke with one neighbor and discussed some ideas of how to minimize the view of the tank as well as how to make the construction of the tank least intrusive on the adjacent property owners.

Georgette presented a draft rate study which reflected the latest requests as far as how much of the water mains from the Board along with the associated water rate changes for the next several years. The Board wanted to have the verbiage available for editing to make the verbiage as understandable as possible. Georgette will send Don Elias the file and Don will make the file available as a Google Document for the Board to edit. Dan Negus made a comment that he would like to see an additional section on what the cost would be if nothing were done about replacing the aging water pipes. The Board agreed with Chuck's request to have a short, less detailed documentation of the Storage Tank Project which the residents can read and easily understand so that they may make an informed decision on the rate increase to cover the aging pipes. Additionally, the Board would like the residents to know that roughly a half million dollars has been saved up from the last several years of rate increases. The money is being used to pay down the cost of the Storage Tank Project so that a smaller loan will be taken out.

Lynn Cook, Chuck Rust, and Dan Negus were given the Oath of Office and they all signed them too. Chris Calvert was absent, but Don Elias will administer the Oath of Office when Chris Calvert is available. The Board members present signed the Form 700 which is the California Form: Statement of Economic Interests. All elected officials must file the Form 700 with the Elections Department.

Lynn Cook presented two letters to the Board for two different residents. One is for the need for tree trimming and the other is for the need for a driveway culvert. The tree trimming letter as well as the driveway culvert letter were discussed and Don Elias will edit the letters, send them to Chuck Rust for approval and mailing to the particular residents. The Board determined that the tree trimming will be paid by the district. There was a residence which was sold with a culvert missing under the cement driveway. The Board decided to request for the resident to install a driveway culvert or swale otherwise the district will install one for him.

The Board discussed the need to have a plan if trees fall and block district-maintained roads. If a tree falls and is blocking the road, the district will use road money to have the tree removed from blocking the road. The tree will not be removed or chipped, but moved out of the way and the resident is responsible to take care of the tree and brush removal from that point. The board agreed that Don Elias, the General Manager, may make the decision to have the tree removed from the road.

The Board agreed to have Auburn Arbor to perform more tree trimming work to not exceed \$3500 for this month, weather permitting. This works out to about 24 hours of work. The tree trimming will be focused on Pondorex Rd, Mary Lane, Thomas Drive, Otto Way, Wanda Court, Ginger Court, and Witt Road.

Chuck Rust made a motion to approve the consent items. Lynn Cook seconded the motion and it was approved with all ayes. The expenses paid for the month totaled \$55,552.37

The Board discussed Agenda Items for next month. Items which will be included are: Edited Ordinances, Water Rate Study Verbiage, Newsletter brainstorming, USDA Loan update, Tree Trimming Update, Proposition 217 Compliance, and Right-of-Way documents for Tank Site.

Since there was no further business, the meeting was adjourned. The next regular board meeting will be on February 12th, 2019 at 7:00pm.

Respectfully submitted,



Don S. Elias

District Secretary / General Manager