

CHRISTIAN VALLEY PARK, C.S.D.
BOARD OF DIRECTORS MEETING
May 11th, 2021 at 7pm

Location: Zoom Meeting Link: <https://us02web.zoom.us/j/5308788050>

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AGENDA

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors not less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

COMMENTS FROM THE AUDIENCE ON ITEMS ON THE AGENDA

The public are invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. The President will call for public comments at the appropriate time. Comments will be subject to 3 minutes or reasonable time limits if there are multiple speakers, as determined by the Board President.

COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The public are invited to address the Board regarding items not listed on the agenda. No individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Persons who wish to request items to be placed on an agenda should notify the General Manager at least seven days before the scheduled meeting.

OPEN SESSION

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. APPROVAL OF AGENDA FOR REGULAR MEETING FOR APRIL 13, 2021**
- D. INTRODUCTIONS AND CORRESPONDENCE**
- E. REPORTS**
 - 1. Water Gerry LaBudde, Hydros Engineering, Inc. (10 minutes)**
 - a) Plant Maintenance

- b) Storage Tank Project Update
- 2. **General Manager, Don Elias**
 - a) Committee formation and updates
 - Update:
 - 1. Board Compensation Committee
 - 2. Communications Committee
 - 3. Policy Review / Development Committee
 - 4. [Firewise](#) Committee
 - New:
 - 5. Strategic Action Plan Committee
 - 6. Tank Project / Reservoir Replacement Review Committee
 - 7. Community Interest Committee (Internet Service, [Plane Noise and Safety](#) Complaints, etc.)
 - b) Roads
- 3. **Other Reports** – Public Interest Reports

F. ACTION ITEMS

- 1. **Operations Contract RFP (D/I/A)** The Board will be asked to review and approve the draft RFP for Operations and Services.
- 2. **Treasurer Position (D/I/A)** The Board will receive a report on similar districts and the Treasurer's position and may decide to post a position or not.
- 3. **Policy Adoption (D/A)** Second Read: The Board will be asked to adopt the following policies as recommended by CSDA and/or reviewed by the policy committee.
 - a) Board Compensation Addendum
 - b) Adoption Amendment of Policies
 - c) Board Actions and Decisions
 - d) Customer Relations
- 4. **Compensation for Lynn Cook's List (D/A)** The Board will be asked to review and may approve all or part of Lynn Cook's request for credit for past service on behalf of the district prior to the approval of the Bylaws on September 17, 2020 and prior to the Board Compensation Policy.
- 5. **Generator Service (D/I/A)** The Board will be asked to approve a proposal for a contract with Norris Electric to perform an annual service on the generator before the fire season begins.
- 6. **Accept Financial Statements ending March 31, 2021 (D/I/A)** The Board will be asked to review and accept the financial statements ending March 31, 2021.

G. INFORMATION/DISCUSSION/ACTION

- 1. **Policy Review (D/I)** First Read: The Board will review the following policies as recommended by CSDA. These policies will be reviewed by the policy committee and brought back for final approval at the May Regular Meeting.
 - a) Overview of the Role of the General Manager
 - b) Duties of the Board Secretary
- 2. **O&M Manual UPDATE (D/I)** A report will be given on the status of the O&M Manual and how it will be funded.
- 3. **May Budget Meeting- May 18th, 2021 at 6pm** (Reminder)
- 4. **June 2021 Agenda Items**
 - a) **Policy Approvals**
 - 1. Overview of the Role of the General Manager
 - 2. Duties of the Board Secretary

- b) **New Policy/Procedure review**
- c) **New Hire: Part-time Administrative Assistant Introduction**
- d) **2021 & 2022 Contracts for GM and Independent Contractors**
- e) **2021 & 2022 Budget Approval**
- f) **Summer Road Contract**

5. **Future Agenda Items:**

- a) Town Hall Meeting
- b) CVPCSD Roads
- c) Governance Handbook
- d) Ordinance Review/updates
- e) Multi-year Budgets
- f) Role of Contractors versus District Employees, Protocols and Oversight
- g) Road Signs

6. **CONSENT ITEMS** All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The President will call for public comments at the appropriate time prior to Board action.

- a) Approval of the April 5th, 2021 Special Board Meeting
- b) Approval of the April 13, 2021 Regular Board Meeting Minutes
- c) Review and Approval of monthly expenditures

7. **COMMENTS FROM THE AUDIENCE FOR ITEMS NOT ON THE AGENDA**

H. ADJOURNMENT

I certify that on 5-8-2021, I personally posted a copy of this agenda in public view at the Placer Energy Center, 3710 Christian Valley Road, Auburn, CA 95602 and 5174 Westridge Circle, Auburn, CA 95602.

Don Elias

Don S. Elias, General Manager / District Secretary

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Christian Valley Park Community Services District at (530) 878-8050. Requests must be made as early as possible, and at least one full business day before the start of the meeting.