

CHRISTIAN VALLEY PARK, C.S.D.
BOARD OF DIRECTORS MEETING MINUTES

March 9, 2021 - 6:30 PM Open Session, Closed Session 6:40pm, Open Session 7:15pm

LOCATION: Virtually via Zoom

The regular meeting of the Christian Valley Park Community Service District Board of Directors was called to order on Tuesday, March 9th, 2021 at 6:32 p.m. by president, Kathleen Daugherty.

Board members present were Dan Negus, Lynn Cook, Kathleen Daugherty, Heidi Temko, and Rolando de la Torre. General Manager, Don Elias, and Gerry LaBudde of Hydros Inc, were in attendance of the meeting from Don Elias' residence. There were several residents from the community in attendance as well (via Zoom).

Rolando de la Torre made a motion to approve the agenda to the March 9th, 2021 meeting. Dan Negus seconded the motion and it carried with all ayes.

Individuals from the community in attendance introduced themselves. There were no letters to the Board of Directors.

The Board went into a Closed Session at 6:40pm to discuss possible litigation regarding the Tank Project. After the Closed Session, the Board announced that there was no reportable action. The Closed Session concluded at 7:25pm.

The Open Session resumed at 7:27pm. Gerry LaBudde presented to the Board a status report of what happened during the month regarding repairs and Water Treatment Plant highlights. It was reported that the PCWA Financial Assistance Program was completed and submitted. Necessary forms for Placer County Air Pollution Control Board permit for the generator were submitted and an invoice was received by the District. Mr. LaBudde stated that he installed actuators on Filter 1/Cell 1. The Storage Tank Project continued operation while serving the entire district from Tank 1 and the new pump station. The SCADA programmers are working on the control system. Mr. LaBudde reported that Paso Robles Tank submitted a change order for a total of nine days extension due to rain with no change in the contract price. Tank 2 construction is scheduled to begin on March 22nd.

General Manager, Don Elias, presented information about board training opportunities and committee updates. He indicated that Ethics training is provided from both CSDA and FPPC free of charge and there are links on the agenda to those trainings and they should be completed by the end of March 2021. The Fire Safety and Firewise Committee has not formed, but Heidi Temko and Dan Negus volunteered to be the Board Chairs when it does form. The Communications Committee met this last month, and Rolando de la Torre gave a synopsis of what happened during the meeting. It was suggested that there is to be an increase in the timeliness of draft minutes to be submitted to the Board and a Tank Project cost update from the Partial Payment forms which are submitted to USDA each month.

The Tank Project video was made available for the Board to view by Diane Alessi and her son Troy Alessi. The video was unable to play effectively. Heidi Temko made a motion to approve the video as is, and Lynn Cook seconded the motion. A roll call vote was given; Heidi Temko – aye, Lynn Cook – aye, Dan Negus – aye, Kathleen Daugherty – nay, Rolando de la Torre – nay. Lynn Cook made a motion to strike the previous motion to approve the video due to possible editing issues and the desire to view the video in its entirety before approval by the board. Rolando de la Torre seconded the motion. A roll call vote was given; Heidi Temko – aye, Lynn Cook – aye, Dan Negus – aye, Kathleen Daugherty – aye, Rolando de la Torre – aye.

The compensation for Lynn Cook's letter was postponed to a future Board meeting. The Board agreed that the Policy committee needs to review the policy addendum created by Heidi Temko and Lynn Cook and

then the Policy Committee will give the board their recommendation before the board will make a decision. Upon Board approval of the policy, Lynn Cook's appeal for compensation will be decided.

The Board discussed the need for the administrative assistant position. Heidi Temko made a motion to approve the Administrative Assistant position for a minimum of 10 hours per week. Lynn Cook seconded the motion. The motion passed by the following roll call vote: Lynn Cook - aye, Heidi Temko - aye, Dan Negus - aye, Kathleen Daugherty – aye, and Rolando de la Torre - nay.

Dan Negus made a motion to approve the Newsletter with minor corrections noted by Heidi Temko and then it will be published with the April water bills. Heidi Temko seconded the motion, and the Board approved it with all ayes.

There were no policies to review because the Policy Committee was unable to meet this last month.

The Board discussed internet service in Christian Valley and agreed to send a letter to both Sudden Link and Wave asking to upgrade the infrastructure. Heidi Temko explained how there are too many connections on the nodes, and this is causing the internet service to be slowed and glitchy. Heidi Temko will work collaboratively with Don Elias to develop the letters.

The Board will discuss the possibility of needing a treasury position at the next month's meeting.

Lynn Cook suggested that the Board decides upon the Budget Meeting date at the next Board meeting. Kathleen Daugherty will have new resolutions or policies from CSDA to be considered regarding late-paying customers.

Lynn Cook made a motion to approve the following Consent Items: February 9th, 2021 and February 22nd, 2021 Board meeting minutes, and approval of the monthly expenditures. Dan Negus seconded the motion, and the motion passed by the following roll call vote: Lynn Cook - aye, Heidi Temko - aye, Dan Negus - aye, Rolando de la Torre - aye, and Kathleen Daugherty - aye.

Since there were no comments from the audience pertaining to items not on the meeting agenda, Heidi Temko made a motion to adjourn the meeting, Dan Negus seconded the motion. The motion was approved unanimously by the Board. The information for future Board meetings can be found on the district website: www.christianvalley.org.

Respectfully submitted,

Don Elias

Don S. Elias

District Secretary / General Manager