

CHRISTIAN VALLEY PARK, C.S.D.
BOARD OF DIRECTORS MEETING MINUTES
August 10, 2021 - 7:00 PM Open Session
LOCATION: Virtually via Zoom

The regular meeting of the Christian Valley Park Community Service District Board of Directors was called to order on Tuesday, August 10th, 2021 at 7:00 p.m. by president, Kathleen Daugherty.

Board members present were Dan Negus, Lynn Cook, Kathleen Daugherty, Rolando de la Torre and Heidi Temko. General Manager, Don Elias, and Gerry LaBudde of Hydros, Inc. were in attendance of the meeting. There were several residents from the community in attendance as well (via Zoom).

Rolando de la Torre made a motion to approve the agenda for the July 27th, 2021 meeting. Heidi Temko seconded the motion, and it carried with all ayes.

Individuals from the community in attendance introduced themselves. There were two letters to the Board received. One letter was from Lynn Cook asking for the Board to consider compensation for writing a letter followed up with a board approved meeting to Placer County Public Works for road striping. There was a letter from Diane Alessi with the Coalition regarding the status of the Settlement Agreements for Board Reparations.

Gerry LaBudde presented to the Board a status report (inserted at the bottom of the minutes on this document) of the previous month's repairs and Water Treatment Plant highlights. There were some customer calls and minor leaks reported. There was also a larger service line leak on Northgate Circle which was repaired. The Bear River Canal was shut down and disrupted the raw water supply, but the water storage tanks for the district are good. There are some tasks for Paso Robles to complete the tank project including electrical work and the installation of the fencing mesh from an American made supplier. Paso Robles is wanting to settle up on two change orders due to soils, and that they imported aggregate base rock instead of using the native soil. There have been no more calls since June 17th to the district due to grit in the line. It is expected that Partial Payment #14 will be approximately \$275,000. Gerry would like to discuss at the August meeting an exit plan as well as a transitional contract.

Don Elias, General Manager, gave a report of the committees. The Planning and Development Committee update was given by Rolando de la Torre. Rolando stated that he is working on an RFP (Request for Proposal) to have a subcontractor firm perform all the same services as Hydros, Inc. He is hoping that it will be complete very soon. No committees have met since the last board meeting on July 27th. Rolando de la Torre announced that the next Planning and Development Committee to discuss or edit the RFP will be on August 19, 2021 at 6:30pm. Don Elias gave a report on the status on the Compensation Settlement Agreements and Disclosure of Status. The status document included the board member's name, if they signed the agreement, how much was owed and how much is remaining to be paid back to the district.

Heidi Temko made a motion to approve a credit of \$100 towards Lynn Cook's board compensation reparations for writing a letter, including a map of where the striping was needed and attending a board approved meeting with Placer County Public Works to schedule the striping of certain district roads. Rolando de la Torre seconded the motion and it carried with the following roll call vote with a vote taken by Lynn Cook: Heidi Temko – aye; Rolando de la Torre – aye; Dan Negus – aye; Kathleen Daugherty – aye.

The Board agreed to postpone the discussion and action item for the Transitional Contract for Operations from Hydros, Inc. until the next board meeting which is expected to be in the next week or two.

Heidi Temko made a motion to approve the bid from Robert W. Johnson Accounting firm for \$8,500 to perform the audit for 2020-2021 fiscal year ending June 30, 2021. Dan Negus seconded the motion. It was

approved with the following roll call vote: Heidi Temko – aye; Rolando de la Torre – aye; Dan Negus – aye; Kathleen Daugherty – aye; Lynn Cook – aye.

Rolando de la Torre made a motion to approve the scanning of historical documents as required by law by Secure Record Management for up to \$2,000. Rolando de la Torre seconded the motion, and it carried with the following roll call vote: Heidi Temko – aye; Rolando de la Torre – aye; Dan Negus – aye; Kathleen Daugherty – aye; Lynn Cook – aye.

After the General Manager gave an overview of the financial statements, Dan Negus made a motion to approve the unaudited Financial Statements prepared by Auburn Tax Professionals, year ending June 30, 2021. Rolando de la Torre seconded the motion, and it passed with the following roll call vote: Heidi Temko – aye; Rolando de la Torre – aye; Dan Negus – aye; Kathleen Daugherty – aye; Lynn Cook – aye.

Lynn Cook made a motion to approve the policy “Overview of the Role of the General Manager.” Dan Negus seconded the motion and it passed with the following roll call vote: Heidi Temko – aye; Rolando de la Torre – nay; Dan Negus – aye; Kathleen Daugherty – aye; Lynn Cook – aye.

Dan Negus made a motion to approve the policy, “Duties of Board Secretary.” Lynn Cook seconded the motion and it passed with the following roll call vote: Heidi Temko – aye; Rolando de la Torre – aye; Dan Negus – aye; Kathleen Daugherty – aye; Lynn Cook – aye.

Dan Negus made a motion to approve the policy, “Discontinuance of Residential Water Service.” Lynn Cook seconded the motion and it passed with the following roll call vote: Heidi Temko – aye; Rolando de la Torre – aye; Dan Negus – aye; Kathleen Daugherty – aye; Lynn Cook – aye.

Dan Negus made a motion to have the Board direct Don Elias to establish a “Roads Committee.” Lynn Cook seconded the motion and it passed with the following roll call vote: Heidi Temko – abstain; Rolando de la Torre – aye; Dan Negus – aye; Kathleen Daugherty – aye; Lynn Cook – aye. Diane Alessi notified the Board that Tiffany and Remco Vanderlinden would like to see the district take over a portion of Gayle Lane which is privately owned by a local road committee because the district residents use it to travel from one area of the district to another area of the district owned by Christian Valley Park, CSD.

Lynn Cook made a motion to approve the Consent Items which included the minutes to the July 27th, 2021 board meeting as well as the approval of the monthly expenditures. Dan Negus seconded the motion and it passed with the following roll call vote: Heidi Temko – aye; Rolando de la Torre – aye; Dan Negus – aye; Kathleen Daugherty – aye; Lynn Cook – aye.

Since there were no comments from the audience pertaining to items not on the meeting agenda, Rolando de la Torre made a motion to adjourn the meeting, Dan Negus seconded the motion. The motion was approved unanimously by the five board members. The information for future Board meetings can be found on the district website: www.christianvalley.org.

Respectfully submitted,

Don Elias

Don S. Elias

District Secretary / General Manager

Christian Valley Park CSD Water Report – July 2021

Water Plant Operation and Maintenance

1. Average flow for the month 0.67 MGD raw water was 0.9 NTU. Maximum day demand 0.8 MGD, and seven days over 0.7 MGD. Customers are using a lot of water.

Water Line Repairs and Call Outs

1. 3745 Northgate – large service line leak.
2. Misc. repairs off of the meter reading list – see invoice for addresses. **Miscellaneous**
 1. Regional chlorine shortage, have been tracking down supply and having to travel to Sacramento to pick up chlorine.
 - a. May begin to affect other chemicals, specifically polymer – we are ordering well in advance – roughly a 3 to 4 week lead time now.
 2. Hydros Agreement and rate increase – via an amendment?
 3. CCR Certification – need to send it in.
 4. Impact of River Fire on CVP
 - a. PGE shut down Bear River Canal, lost RW supply at plant.

Capital Improvements

1. Purchased check valve for pump station piping mods, existing valve is leaking back.

Upcoming Work

1. Clean sludge basin –delayed until Fall due to high demands and limited storage.
2. Filter inspections – delated to Fall. Replacing gaskets on lower manways will have to wait until winter when demands are reduced.

Storage Tank Project Update

1. Finishing touches being completed on project:
 - a. Preliminary punch list submitted to contractor; nearly all of it has been completed.
 - b. Electrical work remaining, should be completed by end of August.
2. Landscaping has been completed.
3. Site fencing
 - a. Wood fence is complete, post are in, waiting to get balance of fence material – primarily the mesh and they will complete.



No calls on grit issue since June 17th, monitoring 4. grit at 2453 Gayle Lane in filter.

- a. As of Monday 8/2 still seeing grit in filter; much less and smaller.
5. Two outstanding change orders remain:

- a. CO 4 – Soils Under Tank 2 Pad – contractor contending soils under Tank 2 were unsuitable and delayed

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them and necessitated need to import aggregate base rock – amount requested was \$47,000. Have rejected their request in two separate letters.

- b. CO6 – Trench Backfill – contractor contends that they could not utilize onsite soils for trench backfill – similar to CO4. Have not responded, could deny similar to CO4 reasoning.

PP14 is being processed and will be submitted – based on progress this period construction total of about \$300,000 for PRT invoice this will be nearly 100% billed out, less about \$170,000 in retainage.

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