

CHRISTIAN VALLEY PARK, C.S.D.  
BOARD OF DIRECTORS MEETING MINUTES  
April 11, 2023 – 7:00 PM Open Session  
LOCATION: Virtually via Zoom and in-person at the  
California Conservation Corps. 3710 Christian Valley Road, Auburn, CA 95602

The regular meeting of the Christian Valley Park Community Service District Board of Directors was called to order on Tuesday, March 14th, 2023 at 7:00 p.m.

Board members present were Diane Louise-Alessi, Greg Bala, Jo Anne Carmona, Dan Negus, and Rolando de la Torre. General Manager, Don Elias, was in attendance of the meeting. There were several residents from the community in attendance as well.

Rolando de la Torre stated his intentions to complete his term to 2024 in a limited capacity due to medical circumstances.

Dan Negus made a motion to approve Consent Items. Jo Anne Carmona seconded the motion and it carried with the following roll call vote: Diane Louise-Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

Jason Hoffman from American River Backflow gave the March 2023 water report and provided a wish list ahead of District budget meeting.

Greg Bala made a motion to complete a jib crane inspection at the plant for a cost no greater than \$250. Dan Negus seconded the motion and it carried with the following roll call vote: Diane Louise-Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

Don Elias gave the General Manager's report. A District tree survey, completed on 4/7/23, was provided as reference for trimming services. PCWA reimbursed CVPCSD for Generator Project in full. Dan Negus reported no easements on record for the tank-plant service road with PCWA nor Recorder's Office. Placer County Title requires \$1,500 to explore the easement. Diane Louise-Alessi reports that the easements are held within CVPCSD archives.

Greg Bala made a motion to approve Nepotism Policy. Dan Negus seconded the motion.

Greg Bala made a motion to approve Conflict of Interest Policy. Dan Negus seconded the motion.

Greg Bala made a motion to approve Board Meeting Agenda Policy. Dan Negus seconded the motion.

The Board reviewed Policies for adoption at the April 2023 regular Board meeting: Basis of Authority, Policy 1010; Members of the Board of Directors, Policy 4120; Review of Administrative Decisions, Policy 4225; General Manager's Job Description; Duties of the Board President, Policy 4110; and Cyber Security.

The Board agreed to set the Budget Meeting for 5/23/23 at 6:00pm.

Greg Bala made a motion to approve the newsletter to go out with the April water bills, with an amended financial matrix, which directs readers to detailed District financials, and include separate tree trimming notice. Dan Negus seconded the motion and it carried with the following roll call vote: Diane Louise-Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

Jo Anne Carmona made a motion to maintain funds at First Foundation Bank to under \$250,000 aggregate. Diane Louise-Alessi seconded the motion and it carried with the following roll call vote: Diane

Louise-Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

Greg Bala made a motion to re-open new accounts under the correct title and status. Jo Anne Carmona seconded the motion and it carried with the following roll call vote: Diane Louise-Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

Jo Anne Carmona made a motion to dissolve the Christian Valley Park, CSD, Financing Corporation. Greg Bala seconded the motion and it carried with the following roll call vote: Diane Louise-Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

The Board discussed Rolando de la Torre’s intentions on the Board, agreeing that he should remain on the Board to complete his term.

Items for the Board to consider for next month’s regular meeting include: jib crane inspection, hydrant discussion, non-emergency expense limit requiring multiple bids, approval for sign on Florence, tree trimming, invite Deborah Curtis to give presentation on cyber security.

Jo Anne Carmona made a motion to adjourn the meeting. Greg Bala seconded the motion and it carried with the following roll call vote: Diane Louise-Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – aye; Rolando de la Torre – absent.

The meeting adjourned at 10:14 pm.

The information for future Board meetings can be found on the district website:  
[www.christianvalley.org](http://www.christianvalley.org).

Respectfully submitted,

*Don Elias*

Don S. Elias  
District Secretary / General Manager