

+CHRISTIAN VALLEY PARK, C.S.D.
BOARD OF DIRECTORS MEETING MINUTES
JANUARY 12, 2021 - 6:30 PM
LOCATION: Virtually via Zoom

while Board Members: Rolando de la Torre, Dan Negus and Lynn Cook attended via Zoom at one location along with Don Elias and Gerry LaBudde: 3403 Witt Road, Auburn, CA 95602

The regular meeting of the Christian Valley Park Community Service District Board of Directors was called to order on Tuesday, January 12th, 2021 at 6:30 p.m. by president, Kathleen Daugherty.

Board members present were Dan Negus, Lynn Cook, Kathleen Daugherty (via Zoom), Heidi Temko (via Zoom) and Rolando de la Torre. General Manager, Don Elias, and Gerry LaBudde of Hydros Inc, were in attendance as well. There were several residents from the community in attendance as well (via Zoom).

Rolando de la Torre made a motion to approve the agenda to the January 12th, 2021 meeting. Lynn Cook seconded the motion and it carried with all ayes.

The Board went into a Closed Session to discuss exposure to litigation regarding the Tank Project pursuant to paragraph (2) of subdivision (d) of Section 54945.9 After the Closed Session, the Board announced that there was no reportable action.

Gerry LaBudde presented to the Board a status report of what happened during the month as far as repairs and Water Treatment Plant highlights. There were some corroded flanges at the Water Treatment Plant and a welder will come out and repair them. It is scheduled to replace a 2-inch gate valve at the pump station while the system is down while Paso Robles is doing a tie-in of the 10-inch main. On the project, they are gearing up to test out the new tank and if it works properly, they will run the entire district on the first tank on January 13, 2021, and then begin taking the reservoir out of commission. While draining the reservoir in preparation for decommissioning, they discovered that the ditch on Pondorex Road had a few places that need to be excavated and cleared of debris. Don Elias will be in contact with Gerry to make the judgement call on whether or not the district should clear the debris. Paso Robles Tank had a Progress Payment #7 for an estimated \$133,000.

PCWA's Financial Assistance Program possible projects were discussed and Heidi volunteered to give a little more oversight to the writing of the grant. Diane Alessi volunteered to help on a tentative basis. Don Elias will help coordinate the people to get together.

Lynn Cook made a motion to pause the 5% retainer until there is an identifiable reason to reinstate the retainer. Rolando de la Torre seconded the motion and a roll call vote was taken: Lynn Cook – aye; Dan Negus – aye; Heidi Temko – aye; Rolando de la Torre – aye; Kathleen Daugherty – aye. It is understood that the USDA will have to agree to the decision as well because they are the funding source for the project.

The Board agreed to have the Brown Act and Governance Training Workshop Board Meeting on Wednesday, January 20th, 2021 from 5pm – 7pm via Zoom. The training will be conducted by Kathleen Daugherty who has experience giving that type of training to other organizations.

The Board discussed the option of having a Town Hall Meeting. Diane Alessi made a suggestion to invite Brian Estes to attend the meeting to address any fire related concerns. A Committee will be formed to create an agenda/presentation for the meeting. Heidi Temko made a motion to have a Town Hall Meeting in May 2021. Dan Negus seconded the motion and it carried with all ayes. A form for input for Town Hall Topics will be included on the website.

The video of the Tank Project is not complete. There have been some issues with the audio, but the video portion is complete. The hope is that the complete video will be ready for board approval next month.

Dan Negus gave a brief overview of all four policies up for adoption. Rolando de la Torre made a motion to approve the following policies: Code of Ethics, Records Retention, Public Complaints, and Correspondence to the Board. Dan Negus seconded the motion and it carried with all ayes. Rolando made a suggestion to have a log for all communications to the board.

The Board discussed items for the February board meeting which included: FAP application, approve the video of the Tank Project from Troy Alessi, Emergency Preparedness Policy, Claims Against the District Policy, California Public Records Act Response Procedures Policy, Lynn Cook's Letter to the Board, and Heidi had a few things she would like to include, and newsletter ideas.

Rolando de la Torre made a motion to approve the December 15th, 2020 minutes which were on the Consent Items. Dan Negus seconded the motion and it carried with all ayes. Heidi made a motion to increase the size of the spreadsheet with the monthly expenditures for the month to make it more readable, place an account total for line 83 and Hydros Invoices (lines 118-127). Lynn Cook seconded the motion and it carried with a roll call vote: Lynn Cook – aye; Dan Negus – aye; Kathleen Daugherty – absent; Rolando de la Torre – aye; Heidi Temko-aye.

Since there was no further business, the meeting was adjourned. The information for future Board meetings will be found on the district website: www.christianvalley.org.

Respectfully submitted,



Don S. Elias
District Secretary / General Manager