

CHRISTIAN VALLEY PARK, C.S.D.  
BOARD OF DIRECTORS MEETING MINUTES  
MAY 12, 2020 - 7:00 PM  
LOCATION: Virtually via Zoom

while Board Members attended via Zoom at one location: 5185 Westridge Circle, Auburn, CA 95602

The regular meeting of the Christian Valley Park Community Service District Board of Directors was called to order on Tuesday, May 12th, 2020 at 7:00 p.m. by president, Rolando de la Torre.

Board members present were Dan Negus, Lynn Cook, Kathleen Daugherty, and Rolando de la Torre. General Manager, Don Elias and Gerry LaBudde, of Hydros Inc, were in attendance as well. There were several residents from the community in attendance as well.

Kathleen Daugherty made a motion to approve the agenda to the May 12, 2020 meeting. Dan Negus seconded the motion and it carried with all ayes.

Gerry LaBudde presented to the Board a status report of what happened during the month as far as repairs, Water Treatment Plant highlights, and progress on the tank project. There was a service line leak at 5134 Thomas Drive as well as at 5200 Thomas Drive. Both were repaired with a clamp and the road was patched. The hydrant at the intersection of Ginger and Thomas was replaced since the old hydrant was beyond repair. The parts that were meant to be used to repair the hydrant will be kept for other hydrants in need of repair. The leak on Helen Lane has continued to be a mystery since there has been no chlorine detected and the water is not near a Christian Valley mainline or facility. Placer County has been contacted since Helen Lane is a Placer County maintained road.

Gerry is scheduling the service of the pump station generator on June 12<sup>th</sup>, 2020 so that it's done before the summer comes with some possible outages from PG&E. Rolando had asked Gerry to give a price for the blue reflectors (there are about 30 of them) which are placed in the road alerting the fire department of fire hydrants. The price is about \$5 per reflector with labor between \$400 to \$500. The lower filter manways on the filter have been leaking and the gaskets need to be replaced and in order to replace the gasket, the media needs to be carefully removed while keeping the different types of media separate. Gerry will get a price to replace the gaskets for the budget meeting coming up in a week. The filter feed pumps have been serviced and the mechanic inspected them for reliability for the summer months and discussed alternatives if the 20hp motor goes out.

The Storage Tank Project will hopefully start June 1<sup>st</sup>, 2020. Once the contractor has submitted a signed bid with bonds/insurance, the District's legal counsel will review the documents and certify them, and then pass it along to the USDA for the last entity to sign off on the bid package. The contractor Paso Robles Tank has asked for clarification related to the additional geotechnical evaluations and the change will be a zero-cost change. All parties involved agreed to the change: Christian Valley Park, CSD's legal counsel, PRT, and USDA. A preliminary bird study was conducted, and the project is clear to start. The bird study will have to be done one more time closer to the start of the project. PRT would like to have a representative stay onsite for security purposes and would a camp trailer on site. The board asked that the neighbors would be contacted and if they are okay with someone living onsite, the representative may stay onsite pending the district's legal counsel is okay with it and they must draw up an agreement so that there is a way to cancel the agreement if it didn't work out. Lynn Cook had volunteered to set up a homeowners' meeting to inform the neighbors of the tank project and what to expect as far as traffic, expected noise and answer any questions they raise. A few signs will be made to inform any pedestrians/hikers/walkers about the restricted access to the site during construction due to safety.

Kathleen Daugherty asked that the Board discuss characteristics that they saw as important in a Board Member. After some discussion, the Board interviewed Diane Alessi, Kathi Wallace, Bonnie Gilmore, and Heidi Temko. The candidates were asked to discuss how they saw themselves to be a good fit as a Board Member based on those qualities. Dan Negus made a motion to nominate Bonnie Gilmore. Kathleen seconded the motion and a roll call vote was given: Lynn Cook – no; Dan Negus – aye; Kathleen Daugherty- aye; Rolando de la Torre – aye and the motion passed.

Committee formation updates were given by Don Elias and two of the committees are short term, ByLaw Revision and the Board Member Compensation Study. Others are more long-term: Fire Safety, Communications, and Policy Review / Development, and CIP (Capital Improvement Plan) Projects/Strategic Action Plan. It was suggested that the FireWise leader on Barbara Lane be contacted to see if he's available to serve on the Fire Safety committee.

Rolando de la Torre made a motion to give Don Elias, the General Manager, authority to enter into the vendor agreements, while Gerry LaBudde will still be managing them onsite. Kathleen Daugherty seconded the motion and a roll call vote was given: Lynn Cook – aye; Dan Negus – aye; Kathleen Daugherty- aye; Rolando de la Torre – aye.

There is a need to keep the Tank Project going in the event of issues arising between regular meetings. Kathleen Daugherty made a motion to adopt an Ad Hoc Board Project Committee comprised of Lynn Cook and Dan Negus be contacted in the event of a decision that could be made without the consent of the entire board. They will direct Don Elias to make the appropriate action in those cases. Rolando de la Torre seconded the motion. A roll call vote was given: Lynn Cook – aye; Dan Negus – aye; Kathleen Daugherty- aye; Rolando de la Torre – aye.

Lynn Cook announced that Mary Lane from the intersection of Thomas Drive to McElroy needs to be chip and sealed along with Wanda Court. There is some ditch work needed on Witt Road. The Road project will be ready for the Board to approve at the budget meeting next week.

Agenda items were discussed for next month as well as Action Items for the next meeting.

Kathleen Daugherty made a motion to adopt the Consent Items: approval of the April 21, 2020 Special Board Meeting Minutes, approval of the April 14<sup>th</sup>, 2020 Regular Board Meeting Minutes, and approval of the monthly expenditures. Lynn Cook seconded the motion and it carried with all ayes.

Since there was no further business, the meeting was adjourned. The next board meeting for creating a budget for the 2020-21 fiscal year will be 7pm on May 19<sup>th</sup>, 2020 via Zoom, but the same people would still attend in person at Lynn Cook's residence. A link to the budget meeting will be found on the district website: [www.christianvalley.org](http://www.christianvalley.org) for each meeting.

Respectfully submitted,

*Don Elias*

Don S. Elias  
District Secretary / General Manager