

**RESOLUTION NO. 2026-04**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHRISTIAN VALLEY PARK COMMUNITY SERVICES DISTRICT ESTABLISHING A POLICY ON DRIVEWAY AND PRIVATE ACCESS CULVERTS**

The Board of Directors of the Christian Valley Park Community Services District finds as follows:

- A. The District maintains the roads within its boundaries, excepting Christian Valley Road and Stanley Drive east of Virginia Drive. These road parcels carry their own Assessor's Parcel Numbers. No easements have been recorded granting any private party a property interest in these parcels.
- B. Section 11 of the District's Ordinance provides that no person shall block or modify any roadside or drainage ditch maintained by the District, and that any new construction affecting or modifying a roadside drainage ditch must be approved by the District. Section 11 does not address who is responsible for culverts installed within those ditches to provide access to private property.
- C. The large majority of culverts within the District's road right-of-way were installed to provide driveway or private access across a roadside ditch. Without that driveway or access point, the ditch would remain open at that location and no culvert would be needed.
- D. The District's practice has consistently treated driveway and private access culverts as the responsibility of the property owner. In May 2014, the Board sent letters to residents at 3495 Mary Lane and 5175 Thomas Drive requesting that each install a culvert under their driveway, or eliminate the driveway, at the resident's own initiative. In January 2019, the Board again requested that a resident install a missing driveway culvert, with District installation, funded by the property's performance deposit, reserved only as a last resort. Also in 2019, a resident on Gregg Way replaced his own driveway culvert as part of a private landscaping project, with the District's role limited to locating a District mainline utility pipe.
- E. In June 2021, the District funded and directed the installation of a culvert as part of a District road and drainage project at 3707 Witt Road. That culvert serves an access road to a canal and was installed as a District infrastructure improvement, not in response to a private driveway request.
- F. The Board finds it appropriate to formally adopt a policy that reflects this consistent practice and provides clear direction for the District and its residents going forward.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Christian Valley Park Community Services District as follows:

CHRISTIAN VALLEY PARK COMMUNITY SERVICES DISTRICT

1. **Driveway and Private Access Culverts.** A culvert installed within a District roadside or drainage ditch solely to provide driveway or private property access is the responsibility of the owner of the benefiting property. The property owner is responsible for the installation, maintenance, repair, and replacement of such culvert at the owner's own expense.
2. **District Approval and Standards.** Any new installation, repair, or replacement of a driveway or private access culvert requires advance approval from the District under Section 11 of the District Ordinance. The District may establish minimum specifications, including pipe size, slope, and materials, to ensure that private culverts do not impair drainage along District roads.
3. **District Infrastructure Culverts.** Culverts that are installed or maintained by the District as part of a District road or drainage project, independent of any private driveway or access point, remain the responsibility of the District.
4. **Failure to Maintain.** If a property owner fails to maintain or replace a deficient driveway culvert after written notice from the District, and the deficiency poses a drainage or road hazard, the District may perform the work and recover its costs from the property owner.
5. **Prospective Application.** This policy applies to all culvert installations, repairs, and replacements occurring on or after the date this Resolution is adopted, regardless of when the culvert was originally installed.
6. **Effective Date.** This Resolution takes effect immediately upon adoption.

PASSED AND ADOPTED by the Board of Directors of the Christian Valley Park Community Services District this 14th day of July, 2026.

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Greg Bala  
President, Board of Directors

ATTEST:

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Secretary to the Board