

CHRISTIAN VALLEY PARK,CSD
BOARD OF DIRECTORS MEETING
May 9th, 2023 at 7pm – Open Session

Remote Location: Zoom Meeting Link: <https://us02web.zoom.us/j/5308788050>

Physical Location for in-person meeting:

California Conservation Corps
3710 Christian Valley Road
Auburn, CA 95602

Meeting ID: 530 878 8050
One tap mobile
+16699009128,,5308788050# US (San Jose)
+12532158782,,5308788050# US (Tacoma)

Dial by your location
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
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AGENDA

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors not less than 72 hours before the meeting are available for public inspection upon request.

COMMENTS FROM THE AUDIENCE ON ITEMS ON THE AGENDA

The public is invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. The President will call for public comments at the appropriate time. Comments will be subject to 3 minutes or reasonable time limits if there are multiple speakers, as determined by the Board President.

COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The public is invited to address the Board regarding items not listed on the agenda. No individual shall speak on a subject for more than three (3) minutes, and the total time allowed for items not on the agenda shall not exceed fifteen (15) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Persons who wish to request items to be placed on an agenda should notify the General Manager at least seven days before the scheduled meeting.

OPEN SESSION

A. CALL TO ORDER

B. ROLL CALL

- C. **CONSENT ITEMS** All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or to be removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

1. Approval of the Agenda for Regular Board Meeting, May 9, 2023
2. Approval of the April 11, 2023 Regular Board Meeting Minutes
3. Approval of the monthly expenditures from April 2023

D. REPORTS – OPERATIONS

1. American River Backflow (10 minutes)

- a) Plant Maintenance & Water Line Repairs

2. General Manager, Don Elias

- a) Correspondence - one letter
- b) Roads update
- c) Grants update - Kenneth Loop Grant Update from Gerry LaBudde
- e) Dissolving the CVPCSD Financing Corporation Status
- f) First Foundation Funds transfer status
- g) Placer County Treasury account opening, contingent upon MOU approval

3. Director, Diane-Louise Alessi, BOD

- a) Report on Director absences: pursuant to a consultation with the Placer County Chief Counsel

E. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

F. AGENDA ITEMS FOR THE MAY 2023 MEETING

G. DISCUSSION

1. **Review Policies for Adoption at the June 2023 regular board meeting** - The following policies are to be reviewed and discussed:

- a. Policy 3114 Employee Records
- b. Policy 4105 Committees of the Board of Directors
- c. Policy 2130 Investment of District Funds
- d. Policy 3130 Performance Evaluation
- e. Policy 2105 Asset Protection and Fraud in the Workplace
- f. Policy 2300 Emergency Preparedness

2. **Discuss possible location of the broken hydrant at the intersection of Gayle Lane and Stanley Drive.**

3. Discuss retention of possible closure of the District's long standing State of California Treasury LAIF reserve account: And for transferal of LAIF reserve funds to the Placer County Treasury. *(pending approval of the MOU bookkeeping services at Placer County Auditor / Controller)*

H. ACTION ITEMS

1. Approve Policies for Adoption from the April 2023 regular board meeting:

- a. Basis of Authority, Policy 1010
- b. Members of the Board of Directors, Policy 4120
- c. Review of Administrative Decisions, Policy 4225
- d. General Manager's Job Description
- e. Duties of the Board President, Policy 4110
- f. Cyber Security Document by Deborah Curtis

2. Brainstorm Newsletter Ideas for the Summer Newsletter to go out in July 2023

3. Approve the MOU from Placer County to perform the bookkeeping services

4. Approve a bid for the Tree Trimming Project in the District

5. Standing Monthly Action Item: Review and edit the list of projects to be completed in 2023 - The Board will be asked to review and edit the list of projects to be worked on or completed in 2023 - see the supporting documents for more information.

I. ADJOURNMENT

I certify that on 5/6/2023, I personally posted a copy of this agenda in public view at the Placer Energy Center, 3710 Christian Valley Road, Auburn, CA 95602 and 5174 Westridge Circle, Auburn, CA 95602.

Don Elias Don S. Elias, General Manager / District Secretary

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Christian Valley Park Community Services District at (530) 878-8050. Requests must be made as early as possible, and at least one full business day before the start of the meeting.