

CHRISTIAN VALLEY PARK, C.S.D.
BOARD OF DIRECTORS MEETING MINUTES
May 23, 2023 – 6:00 PM Open Session
LOCATION: Virtually via Zoom and in-person at the
California Conservation Corps. 3710 Christian Valley Road, Auburn, CA 95602

The special meeting of the Christian Valley Park Community Service District Board of Directors was called to order on Tuesday, May 23rd, 2023 at 6:02 p.m.

Board members present were Diane Louise-Alessi, Greg Bala, and Jo Anne Carmona. Rolando de la Torre and Dan Negus were absent. General Manager, Don Elias, was in attendance of the meeting. There were residents from the community in attendance as well.

Don Elias gave the General Manager's report: there has been no correspondence and the intertie with PCWA has been delayed due to logistical complications.

The Board discussed and prepared the 2023-24 District Budget to be voted on during the Regular Board Meeting on June 13th, 2023.

Jason Hoffman provided American River Backflow's CIP list for 2023-24.

The Board has moved Action Item G to June 13, 2023 Regular Board Meeting.

Jo Anne Carmona made a motion to adjourn the meeting. Greg Bala seconded the motion and it carried with the following roll call vote: Diane Louise-Alessi – aye; Greg Bala – aye; Jo Anne Carmona – aye; Dan Negus – absent; Rolando de la Torre – absent.

The meeting adjourned at 8:55 pm.

The information for future Board meetings can be found on the district website:
www.christianvalley.org.

Respectfully submitted,

Don Elias

Don S. Elias
District Secretary / General Manager

Christian Valley Park, CSD

2023-2024 Budget Draft

Operating Revenue	Units	Cost / unit	Water	Roads	Total
Water Service : Service Fee	631	717.48	452,730		452,730
Water Service : Service Fee from CCC	1	3826.92	3,827		3,827
Water Service : Water Usage	171,000	1.28	218,880		218,880
Hook-Up fees	2	8036.00	16,072		16,072
Stand-By fees	50	60.00	3,000		3,000
Gayle Loop Property Tax Income			44,728		44,728
Interest			3,325	2,000	5,325
Taxes - General				96,000	96,000
<i>Total Revenue</i>			<u>742,562</u>	<u>98,000</u>	<u>840,562</u>

EXPENSES	WATER		G & A	ROADS	Total
	Water Treatment	Transmission & Distribution		Roads	
Water purchases	60,000				60,000
Employee salaries		4,800	60,380		65,180
Payroll taxes @ 14%		672	8,453		9,125
Contract labor	200,750				200,750
Water plant maintenance	19,000				19,000
Short Lived Assets <small>(Asset life is 15 years or less)</small>	15,000				15,000
Water testing / Backflow Testing	4,500				4,500
Chemicals	40,000				40,000
Electricity / Propane	21,000				21,000
Tank Project Payments	134,025				134,025
Prof services / Engineering / Rate Study	110,000				110,000
Government fees	7,000				7,000
Water meters and boxes		3,500			3,500
Water line repair		80,000			80,000
Office expense			25,000		25,000
Insurance			13,000		13,000
Accounting			15,000		15,000
Legal			7,000	5,000	12,000
Directors fees			9,000		9,000
Road Maintenance				93,000	93,000
Capital outlays	-				-
Gayle Loop Property Tax Expense			44,728		44,728
Depreciation			56,000		56,000
Grant Writing			30,000		30,000
<i>Total Expenses</i>	<i>611,275</i>	<i>88,972</i>	<i>268,561</i>	<i>98,000</i>	<i>1,066,808</i>