

CHRISTIAN VALLEY PARK, C.S.D.
BOARD OF DIRECTORS MEETING MINUTES
May 10, 2022 – 7:00 PM Open Session
LOCATION: Virtually via Zoom and in-person at the
California Conservation Corps. 3710 Christian Valley Road, Auburn, CA 95602

The regular meeting of the Christian Valley Park Community Service District Board of Directors was called to order on Tuesday, May 10th, 2022 at 7:01 p.m. by president, Heidi Temko.

Board members present were Dan Negus, Rolando de la Torre, Ken Cenatiempo, Richard Warren, and Heidi Temko. General Manager, Don Elias, and Gerry LaBudde of Hydros, Inc. were in attendance of the meeting. There were several residents from the community in attendance as well (via Zoom and in person).

Rolando de la Torre made a motion to approve the consent items 1,3, and 4 which consisted of the Agenda for May 10th, 2022, minutes to the April 12, 2022 regular board meeting, and the monthly expenditures for the last two months. Dan Negus seconded the motion and it carried with all ayes with the following roll call vote: Dan Negus – aye; Rolando de la Torre – aye; Richard Warren – aye; Ken Cenatiempo – aye; Heidi Temko – aye.

Gerry LaBudde presented to the Board the status report (included on the last page of this document). Gerry informed the board that Tank #2 is coming up on its 11-month inspection and on the same appointment of the inspection, Aqua-Tech will be making repairs to Tank #1. The repair part of the invoice from Aqua-Tech will be reimbursed by Paso Robles Tank. Gerry noted that there were 5 or 6 people from the Kenneth Loop project reached out to seek additional information about the project. On June 8th, 2022 there will be a pre-bid opening for the Generator Replacement project, funded by PCWA's Financial Assistance Program. On June 22nd, 2022 there will be the bid opening for the Generator project.

Don Elias gave his report and started with stating that there was no correspondence to the board of directors this month. The USDA loan did not close in time to get the 2.125% interest rate, but now it will be 2.5% interest rate if the loan can close before July 1, 2022. It is of no fault of the district's for the delay. Don met with one Road's Consultant who issued a bid for services. The bids for Operations and Distribution will be opened in a week, May 17th, 2022 at the Tank Site. PCWA has all the information that they need to process the consolidation report so that the district will have an estimate of what it will cost to consolidate with PCWA if needed.

This year a special audit is needed, called a "Single Audit." Since there was only one bid so far for the audit, Don Elias will seek out additional auditors to perform the audit so there are multiple bids to choose from for the job. The action item was postponed until more bids are available.

Richard Warren made a motion to approve Resolution 2022-01 to have Placer County Elections manage all of the district's election needs. Rolando de la Torre seconded the motion and it carried with the following roll call vote: Richard Warren – aye; Rolando de la Torre – aye; Heidi Temko – aye; Ken Cenatiempo – aye; Dan Negus – aye.

Rolando de la Torre made a motion to accept the proposal from Aqua-Tech for \$4,050 to inspect Tank#2 and repair Tank #1. One-thousand, two-hundred fifty dollars of the amount will be reimbursed by Paso Robles Tank for the repair. Ken Cenatiempo seconded the motion and it carried with the following roll call vote: Richard Warren – aye; Rolando de la Torre – aye; Heidi Temko – aye; Ken Cenatiempo – aye; Dan Negus – aye.

The Board agreed to postpone voting on the proposal from Asphalt Consulting Services, LLC until more proposals can be acquired. It was suggested that Don Elias talk to Placer County to see if they have a list of consultants.

Rolando de la Torre made a motion to approve the Financial Statements from Auburn Tax Professionals, dated 3-31-2022. Dan Negus seconded the motion and it carried with the following roll call vote: Richard Warren – aye; Rolando de la Torre – aye; Heidi Temko – aye; Ken Cenatiempo – aye; Dan Negus – aye.

Don Elias will set a date and time for the Pipeline Replacement Project presentation.

Items for the board to consider for next month's meeting include: Resolution for Direct Charges for Water Connection Charges and another resolution for the Stand-by Water Fees, tree trimming proposals if enough proposals come in, approve the fiscal budget which was developed on May 3rd, 2022, and changing the meeting time to earlier in the day.

There were no comments from the audience on items not on the agenda.

Rolando de la Torre made a motion to adjourn the meeting. Ken Cenatiempo seconded the motion. The motion was approved unanimously by the five board members. The information for future Board meetings can be found on the district website: www.christianvalley.org.

Respectfully submitted,



Don S. Elias
District Secretary / General Manager

May 3, 2022

**Christian Valley Park CSD
Water Report – April 2022**

Water Plant Operation and Maintenance

1. Average flow for the month 0.252 MGD raw water was 1.5 NTU.

Water Line Repairs and Call Outs

1. 1540 Ellen Ct. – Customer issue.

Miscellaneous

1. Oak Springs Ct – Line replacement – pipe is in and disinfected will be connected soon as it is scheduled.

Capital Improvements

1. None to report

Upcoming Work

1. Filter inspections – pending.
2. Rebuild pump station piping (capital improvement project)

Storage Tank Project Update

1. Need to schedule the 12-month inspection for Tank 2 and repairs for Tank 1.
 - a. Diver quote is sent to Don.