

CHRISTIAN VALLEY PARK, C.S.D.
BYLAWS AND POLICY & PROCEDURE COMMITTEE MINUTES
MARCH 1st, 2023 – 2:00 PM
LOCATION: 3555 Witt Road, Auburn, CA 95602

The meeting of the Christian Valley Park Community Service Bylaws and Policy & Procedures Committee was called to order on Wednesday, March 1st, 2023 at 1:57 p.m.

Board members present were Diane-Louise Alessi and Jo Anne Carmona. Other committee members, Mereline Shepherd, Rob Heaney, and Remco Van der Linden, were also present.

Diane-Louise Alessi made a motion to approve the February 4th, 2023, Bylaws and Policy & Procedure Committee meeting minutes. Mereline Shepherd seconded the motion.

The Committee reviewed Board Meeting Agenda, 4205, suggesting to link relevant Brown Act guidance in regard to deadlines for agenda additions (4205.4).

The Committee suggested the Board establish a committee to develop an employee/HR handbook.

The Committee reviewed Customer Relations 2400, suggesting its reference within Bylaws Article VII, Section 9.

The Committee reviewed Nepotism 3126, suggesting to reference relevant California Code.

The Committee reviewed Conflict of Interest 1035, offering no suggestions for revision.

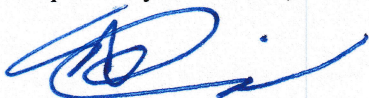
The Committee suggested CVPCSD develop/adopt its own handbook.

The Committee reviewed Recruitment and Hiring 3134, suggesting to remove “in conjunction with the employee’s supervisor” from 3134.5.3 paragraph 3.

The Committee reviewed Cyber Security in Place, suggesting to verify integrity of District Manager’s cell phone and wifi security. The Committee will independently explore options for cyber security consultation.

Jo Anne Carmona adjourned the meeting at 3:47 pm.

Respectfully submitted,



Scott S. Gipner
District Administrative Assistant