

CHRISTIAN VALLEY PARK, C.S.D.
BOARD OF DIRECTORS MEETING MINUTES
MAY 19, 2020 - 7:00 PM

LOCATION: Virtually via Zoom

while Board Members attended via Zoom at one location: 5185 Westridge Circle,
Auburn, CA 95602

The regular meeting of the Christian Valley Park Community Service District Board of Directors was called to order on Tuesday, May 19th, 2020 at 7:00 p.m. by president, Rolando de la Torre.

Board members present were Dan Negus, Lynn Cook, Kathleen Daugherty, Bonnie Gilmore, and Rolando de la Torre. General Manager, Don Elias and Gerry LaBudde, of Hydros Inc, were in attendance as well. There were several residents from the community in attendance as well.

Kathleen Daugherty made a motion to move agenda item "B" to "C" so that the formation of the Budget is the last item on the agenda for the May 19, 2020 Budget meeting. Lynn Cook seconded the motion and it carried with all ayes.

Don Elias explained the refunding of the Gayle Loop Debt. The refunding (similar to a refinancing) would decrease the interest rate paid from the District (savings of over \$300,000 over the life of the loan), reduce the number of years from 28 years to 20 years left to pay. The annual payment borne by the sixty-five Gayle Loop residents as a Direct Charge on their property taxes would go from about \$825.16 to \$681.88. The debt was incurred in 2008 when the water main was extended approximately 2 miles in order to allow 65 more properties access to Christian Valley Park, CSD's potable water.

Lynn Cook presented the Road Project to the Board. Kathleen made a motion to adopt the Road Project and send it out to bid. Dan Negus seconded the motion and it carried with all ayes. It was discussed that any road work needed up near the reservoir will be done after the tank project is completed.

Gerry presented to the Board his list of Capital Improvements requested for the Water Treatment Plant. The first one is to replace the actuators for Filter #1 (\$4,000) as well as purchase a desktop turbidimeter (\$4800). The second one which was optional, but to replace the media in Filter #1 for a cost of \$29,000. The media needs to be replaced from time to time, but in his opinion, it wasn't mandatory at this time, but to plan on replacing it in the future. The Board agreed to replace the actuators and purchase the desktop turbidimeter and not replace the media in filter #1.

The Board went through line by line on the budget and discussed an amount for each. As the budget was being discussed, Don Elias would make changes on the spreadsheet/budget. Don Elias will have a copy of the budget which was created at the next Board meeting on June 9, 2020 for approval.

Since there were no other items on the agenda, the meeting was adjourned.

Respectfully submitted,

Don Elias

Don Elias
District Secretary / General Manager

Christian Valley Park, CSD

2020-2021 Budget developed on 5-19-2020 pending approval

Operating Revenue	Units	Cost / unit	Water	Roads	Total
Water Service : Service Fee	626	717.48	449,142		449,142
Water Service : Service Fee from CCC	1	3826.92	3,827		3,827
Water Service : Water Usage	164,000	1.28	209,920		209,920
Hook-Up fees	1	11809.00	11,809		11,809
Stand-By fees	47	60.00	2,820		2,820
Gayle Loop Property Tax Income			44,322		44,322
Interest			3,325	500	3,825
Taxes - General				45,000	45,000
Capital outlays					-
Total Revenue			725,165	45,500	<u>770,665</u>
		WATER		ROADS	

EXPENSES	Water Treatment	Transmission & Distribution	G & A	Roads	Total
Water purchases	58,000				58,000
Employee salaries		4,000	74,695		78,695
Payroll taxes @ 14%		560	10,457		11,017
Contract labor	106,989				106,989
Water plant maintenance	26,000				26,000
Short Lived Assets (Asset life is 15 years or less)	15,000				15,000
Water testing / Backflow Testing	7,000				7,000
Chemicals	25,000				25,000
Electricity / Propane	29,000				29,000
Loan Indebtedness - Tank Project	50,000				50,000
Tank Project - Phase 1	40,992				40,992
Professional services / Consulting	10,000				10,000
Government fees	6,000				6,000
Water meters and boxes		3,600			3,600
Water line repair		60,000			60,000
Office expense			28,000		28,000
Lease/ Rent Facilities			5,000		5,000
Telephone			3,000		3,000
Insurance			7,000		7,000
Accounting			12,500		12,500
Legal			15,000	5,000	20,000
Directors fees			16,250		16,250
Road Maintenance				40,500	40,500
Capital outlays	10,800				10,800
Gayle Loop Property Tax Expense			44,322		44,322
Depreciation			56,000		56,000
Total Expenses	384,781	68,160	272,224	45,500	770,665

